



88 East Newton Street  
Vose Hall, 4th Floor  
Boston, MA 02118

Phone: 617.414.6366  
Fax: 617.414.7915  
[www.childrenshealthwatch.org](http://www.childrenshealthwatch.org)

Children's HealthWatch at Boston Medical Center is looking for Policy Research Interns for the school year (fall and/or spring semesters), and summer.

**Position Title:** Policy Research Intern (*Unpaid*)

**About Children's HealthWatch:** Children's HealthWatch is a nonpartisan network of pediatricians and public health researchers with the mission to improve the health and development of young children by informing policies that address and alleviate economic hardships. We use our data to provide real-time information to policymakers and to conduct research on the health and developmental impacts of economic hardships—with a particular focus on hunger, unstable housing, and inability to afford adequate household energy.

To learn more about our staff and to view our recent publications, please visit our website: [www.childrenshealthwatch.org](http://www.childrenshealthwatch.org)

**Who we're looking for:** College graduates or current graduate students in public health, public policy, or a related field who are interested in children's health, health policy research, and the health of disadvantaged populations. Previous research experience and strong writing skills are necessary for this position. Children's HealthWatch interns need to be flexible and well organized.

**Description:** This is an unpaid, volunteer position. Interns work closely with the Senior Policy Analyst and meet weekly with the Research and Policy Director. They attend weekly research group meetings, and are expected to also assist PIs and administrative staff with projects as they arise. Previous intern projects have included:

- Drafting policy briefs
- Editing and preparing manuscripts for publication
- Conducting literature reviews for grant proposal
- Working on our website
- Preparing conference presentation materials
- Attending outside advocacy events
- Updating the research site manual of operations
- Shadowing Children's HealthWatch trained interviewers who conduct surveys for data collection in the Pediatric Emergency Department

**Start Date:** Flexible, but we would like the school year intern to start no later than early September or early January, and the summer intern no later than mid-May.

**Minimum commitment:** 10-16 hr/week during the school year; 20 hr/week during the summer.

**If you are interested in interning with Children's HealthWatch, please send us the following:**

- (1) A completed application (attached to this message)
- (2) Your resume or CV
- (3) A writing sample

All application materials and questions should be sent to Children's HealthWatch Senior Policy Analyst - State Policy, Richard Sheward, [richard.sheward@bmc.org](mailto:richard.sheward@bmc.org). We will review applications on a rolling basis, so apply early!

Thank you for your interest in Children's HealthWatch

## Children's HealthWatch Policy Research Intern Applicant Information

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Name:  Email:

Phone:

**Are you applying for:**

School Year  Summer  Both/Either

For school year applicants, which semesters are you available: Fall  Spring  Both

When would you be able to start *(an estimated date is fine)*:

**Please briefly describe your education and career goals:**

**Please fill out the chart below to give us a sense of your availability. Keep in mind that the minimum time commitment for the school year position is 10 hr/week and 20 hr/week for the summer position:**

	School Year					Summer				
	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri
8:00-11:00										
11:00-2:00										
2:00-6:00										

**Please provide us with contact information for at least one reference who has supervised you in a research or professional setting:**

Name:  Phone:

Title/Organization:  Email:

**Anything else you'd like us to know?**